



Peoria Housing Authority
Internship/Volunteer Responsibilities

**The contacts are priceless.
The rewards are gratifying.
YOU can help families in Peoria get back on their feet and take all the credit for it! By the way, we also look great on your resume and will do everything we can to make sure employers notice you when the time is right!**

A.R.R.O.

Access. Resources. Referrals. Opportunities.

Purpose: The purpose of this program is to help our residents become self-sufficient. That includes but is not limited to: having utilities in their own name, clearing credit, understanding the importance of good housekeeping, assistance with medical needs, childcare, transportation, job training and all other personalized goals.

Why is this so important?

Our residents often need help in one or more of these areas and don't know where to begin. We will put them in contact with our partnering agencies in the community to help them with each roadblock they find on the road to self-sufficiency. This is MANDATORY for our residents because if they do not become "self sufficient" they will no longer qualify for our housing. A few years from now, that could potentially put hundreds of families on the streets with nowhere to live. So we have to act now!

JOB DESCRIPTION:

- Make an assessment of a family's needs and come up with a plan of attack. This may include a prioritized list of resources with a target date of completion.
- Facilitate all assistance for one or more families (depending on the time you have/workload you want)
- Understand our comprehensive list of resources and know where to direct each family based on their needs. (We already have this list ready for you!)
- Set up appointments for your family and follow up to see that they attended and their needs were met.
- Serve as an overall mentor and guide for the residents you work with.

Why should you do it?

This is a **HUGE** project that will make a real impact for families in Peoria. You have the opportunity to say you helped families get back on their feet, clear their credit, get a job and become a proud member of this community. It is very hands-on! We have staff here ready to arm you with the tools you need and we will be available to you throughout this process. You can get as much or as little help as you need.

ANOTHER BONUS: YOUR RESUME!!!!

This is real experience that looks great to an employer. You will essentially act as a caseworker for our residents and get all the credit for it. The public often has a negative image of public housing, but our partners in the community LOVE us! That means the companies who will be hiring you in the future most likely work with us and partner with us on a regular basis. PHA on your resume will set you apart from your job competitors. We will be happy to provide recommendations and references for you after you complete the program!

Any questions?

Call or email me any time! I would love to hear from you!

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